

**Department of Education Studies
University of California, San Diego**

**M.Ed./Multiple Subject
Summer Intensive Program**

**Student Handbook
2016-2017**



M.Ed./Multiple Subject Intensive Summer Course of Study

The following five (5) courses must be completed during the summer with grades of B or better:

- a. **Introduction to Teaching & Learning.** EDS 128 A-B (*Introduction to Teaching and Learning*). (4-4 units). This course has **EDS 139 (2-2 units) as a co-requisite.**
- b. **Learning Environments.** EDS 115 (*Cognitive Dev. and Education*) (4 units).
(NOT EDS 115GS)
- c. **Language and Culture.** EDS 117 (*Language, Culture and Education*) (4 units).
(NOT EDS 117GS)
- d. **School and Society.** EDS 125 (*History, Politics & Theory of Bilingual Education*) (4 units).

You must enroll for a total of **24** units.

All Foundation courses should be taken for a **LETTER GRADE**, except for EDS 139 (S/U grading option)

For information on Summer Session, visit the [Summer Session website](#), or call (858) 534-5258.

<http://summersession.ucsd.edu/>

<http://students.ucsd.edu/academics/enroll/summer-session/>

Miscellaneous Information

GPA

You must maintain a UCSD GPA of 3.00 to be considered in good standing.

Our web site is <http://eds.ucsd.edu>

Campus Safety Escort Service, CSO (Community Service Officer) (858) 534- WALK.

A free service provided by the Campus Safety Office (CSO). Please use it without hesitation in order for you to be escorted around campus at night.

Staying in Touch

Your graduate student mailbox will be available in the EDS Graduate Commons after your orientation. All university mail from EDS and other UCSD departments will be sent here, and NOT to your home address. The EDS Graduate Commons is located in Room 380. The confidential code for this room is 1542. **CHECK YOUR EDS MAILBOX (black label) AND YOUR E-MAIL ON A REGULAR BASIS.** We rely on these two methods to get important information to you.

Please inform EDS of any address, E-mail, or phone number change since our records must be current at all times. Please update your records officially with TritonLink as well.

Equivalent EDS Courses

If you believe that you have already taken a course that is equivalent to a required **summer intensive** EDS course, please do the following:

- 1) Please note that this request is considered an **exception** and not the norm, since all EDS courses are required in order to obtain the teaching credential and M.Ed or MA. Only a maximum of 2 courses can be waived from any of the **introductory courses**. **Introduction to Teaching and Learning, EDS 128AB cannot be waived** at all since it is required to be taken at EDS. Also, **NONE of the Professional Preparation Courses (starting as of early Fall) can be waived either.**
- 2) Look at course descriptions of EDS required courses and in the best of your knowledge, try to see if the information included is equivalent to a course that you have already taken: <http://www.ucsd.edu/catalog/courses/EDS.html>
- 3) If you find that the class that you took is fully equivalent to the required EDS course, please gather the following documentation:
 - a) **The Syllabus and Course Description** of the class that you took from the catalogue of your previous institution.
 - b) **The Official Transcript** showing the class title and grade of the course that you obtained and would like to consider as equivalent.
- 4) **No later than one week after the orientation, and preferably immediately after orientation**, email **Ed Ashton** at erashton@ucsd.edu the following information:
Title of email: **Request to Waive a Class**
In the email: Your full name and program, the class that you took and grade obtained, the EDS class that you think is equivalent to the class you took and would like to waive. **VERY IMPORTANT:** Attach to this email a scanned official transcript showing the title of the class and final grade as well as the official syllabus and course description of the class that you took.
- 5) Ed will petition the director to waive the class based on the information that you provided. Please note that unless the class is fully equivalent, the petition will be denied.
- 6) Ed will respond to your email informing you of the final decision within 1 1/2 weeks, or as soon as possible so that **YOU CAN DROP** the summer class yourself if the request is approved. **It will be your responsibility to officially drop the EDS course if your petition is approved. EDS does NOT drop you from any courses.** Note that each course has its own drop deadline and still get a 100% refund back.

Please note that incomplete requests sent to Ed Ashton will NOT be considered. Ed will need a minimum of one full week to process your request.

Admission Requirements for the Credential Preparation Component

By **Monday, August 1, 2016**, students will notify Giselle Van Luit in writing of the intent to be considered for the Professional Preparation Component of the program that begins in the Fall (early Fall on 8/22). Students will be required to submit copies of their final assignments from EDS 128A by this time.

An EDS faculty committee makes decisions concerning student continuation into the credential professional part of the program (year 2) based on completion of all requirements, academic achievement, and level of professionalism in all aspects of the program. Continuation into the Professional Credential Program (MS-2 in early Fall) is not automatic.

Advancement To Master's/Preliminary Multiple Subject Credential Coursework

Upon completing the Educational Foundations coursework, students are evaluated to determine their preparation and fitness for continuation into the second year credential coursework, and student teaching placement. Advancement to M.Ed./Preliminary Credential coursework will be evaluated based on the following criteria:

1. Progress toward completion of all credential requirements;
2. A strong interest in multicultural approaches to education; a strong desire to improve the quality of American education; a strong desire to develop self-activated learners;
3. Experience working with children in educational environments, especially in multicultural settings;
4. Notable achievements demonstrating community service and leadership potential in teaching and in the field of education;
5. Academic excellence in undergraduate/graduate studies and Educational Foundations coursework;
6. Applicant's statement describing goals in seeking the M.Ed. degree;
7. Examination of writing assignments from EDS 128A & B.

Before advancement into the second year, the Credential Preparation Component, students must complete the following CTC requirements by the first day of summer classes, June 13, 2016 (unless otherwise noted):

- **Subject Matter Competence:**
This requirement is satisfied by providing evidence of satisfactory completion of the California Subject Examination for Teachers (CSET) for Multiple Subject. All subtests: 101, 102, and 103 must be passed. This must be completed by September 1, 2016 at the latest, since it is a requirement for student teaching.
- **The California Basic Educational Skills Test (CBEST), OR CSET subtest 142.** This requirement is satisfied by providing evidence of satisfactory completion of the CBEST, **OR** completion of subtest 142 of the CSET. There are also exceptions and alternatives. Please consult with our Credential Analyst, Ed Ashton for more information.
- **U.S. Constitution requirement:**
BA or BS Degree from any CA State University (CSU). **OR**
Completion of a course including the provisions and principles of the U.S. Constitution (**please get a list of courses from an EDS advisor**). **OR**
Passage of the appropriate exam from a regionally-accredited college or university (must be a college-level US Constitution examination).
- **Education Foundations Summer Sequence/Foundations Component (see above) by August 22, 2016.**
- **Sensitivity to Second Language Learning and Acquisition (see the following page).**
- **Writing Assignment**
Applicants must submit copies of their final assignments from EDS 128A.

NOTE: Please make copies of all your test scores/documents prior to submitting them to EDS since we will NOT be able to provide you with any copies of items once they are included in your EDS file.

**** You will need to submit copies and sometimes original, official test scores/documents to the school district when you apply for jobs.**

Bilingual Authorization Program

• A **Bilingual Authorization Program (BLA) in Spanish** is available for students who can teach in Spanish and English. Candidates interested in being recommended for the Bilingual Authorization Program in **Spanish** must demonstrate:

1. **Methodological Competence:** EDS 125 (4), *History, Politics & Theory of Bilingual Education* and EDS 352 A B (2-2), *Bilingual Instructional Practices*.
2. **Cultural Competence:** Program (History & Culture along with EDS required courses), **OR** CSET: LOTE Subtest V in the culture of emphasis.
3. **Language Competence:** Program Assessment, **OR** CSET: LOTE Subtest III.
4. A desire to teach in a bilingual setting.

• A **Bilingual Authorization Program (BLA) in Asian & Middle Eastern Languages** (Arabic, Cantonese, Japanese, Korean, Mandarin, Tagalog (Filipino), Vietnamese) Candidates interested in being recommended for any of these BLA Programs in **Asian & Middle Eastern Languages** must demonstrate:

1. **Methodological Competence:** EDS 125 (4), *History, Politics & Theory of Bilingual Education* and EDS 352 A B (2-2), *Bilingual Instructional Practices*.
2. **Cultural Competence:** Program (History & Culture along with EDS required courses), **OR** CSET: LOTE Subtest V in the culture of emphasis.
3. **Language Competence:** CSET: LOTE for each language as follows:
Arabic and Filipino: Subtest II
Cantonese, Japanese, Korean, Mandarin and Vietnamese: Subtest III
4. A desire to teach in a bilingual setting.

A detailed information session about the **Bilingual Authorization Program (BLA)** will be presented immediately after your orientation.

If you are interested in doing the BLA Program, please complete the Verification of Candidate Competence form with Giselle Van Luit in order for you to be considered **officially part of the BLA Program**. You will have up to 5 years from the date you are recommended at EDS for a Preliminary Credential to complete the BLA program and be recommended for this BLA authorization.

Any questions, please contact Giselle Van Luit at (858) 534-2958 or gvanluit@ucsd.edu

U.S Constitution Requirement Course List

Following is the list of UCSD courses that are approved by EDS to fulfill the Provisions and Principles of the U.S. Constitution requirement for the California Multiple and Single Subject Teaching Credentials. **Note: *course content is subject to change without notice.*** Please make sure the syllabus of the course covers the principles of the Constitution before enrolling.

DOC	2	Dimensions of Culture: Justice
HILD	2A, B, or C 7A, or 7C	United States History Race and Ethnicity in the U.S.
HIUS	101 140 149 150 151 152A 152B 153 155A 155B	The American Revolution U.S. Economic History The United States in the 1960s American Legal History to 1865 American Legal History since 1865 A Constitutional History of the United States to 1865 A Constitutional History of the United States Since 1865 American Political Trials Religion and Law in American History: Foundations to the Civil War Religion and Law in American History: Civil War to the Present
POLISCI	10 100J 102C 104A 104B 104D 104F 104M 104N	Introduction to Political Science: American Politics Race in American Political Development American Political Development The Supreme Court and the Constitution Civil Liberties—Fundamental Rights Judicial Politics Seminar in Constitutional Law Law and Sex Race and Law

Or you may also satisfy this requirement with one of the following:

- 1) Completion of a course covering the provisions and principles of the U.S. Constitution from a different school. Must provide a copy of the syllabus or course description.
- 2) Completion of an appropriate university-level only exam. For example, we accept exams from Notre Dame De Namur University and UC San Diego Extension.
<http://extension.ucsd.edu/studyarea/index.cfm?vAction=singleCourse&vCourse=EDUC-30008&vsacategoryid=102&vStudyAreaID=8>

<http://www.usconstitutionexam.com/>

Second Language Acquisition - Sensitivity Requirement

Applicants must demonstrate, **by Fall 2016**, through coursework or an equivalent experience, an informed sensitivity to the challenges of second language learning and acquisition. This can be fulfilled in EITHER of two ways (there is **no** time limit on how long ago you may have completed an experience listed below):

1. Completion of 9 quarter units (6 semester) of a second language at the college level.
OR

2. Completion of 3 years of secondary school course work in a language other than English. The course work must be taken in grades 7 through 12, with at least a B average.
OR

3. Demonstration of an equivalent experience in a second language situation. "Equivalent Experience" can be fulfilled by any ONE of the following three choices:

- A prolonged period when you lived in a country where the language spoken was not native to the applicant, and where the applicant was continuously required to speak that second language. (e.g. Peace Corps)
- An extended experience in the applicant's native country where s/he was immersed in a multilingual community.
- The applicant was raised as a native speaker in a multilingual community.

If the applicant wishes to satisfy this requirement by one of these "Equivalent Experiences", then s/he must present an essay, which addresses the following:

Describe the length and circumstances of your experience. Describe three separate situations, in detail, where you came to a closer understanding of the issues surrounding second language acquisition, and how that has been formative in your approach to education in a multicultural society, and has exposed you to the intersection of culture and language as they affect education.

Final Selection Process for the Second Year (MS-2) Professional Preparation Course of Study

The EDS Admissions Committee will make final admissions decisions based on the applicant's academic performance, references, and portfolio of work.

An EDS faculty committee makes decisions concerning student advancement to the professional preparation year in the program based on completion of all requirements, academic achievement, and level of professionalism in all aspects of the program. Continuation in the program is NOT automatic. Year 2 will begin in the Fall.

If you advance into the Credential Year, you will also be required to attend the **Fall Orientation**, which will be held on **Monday, August 22, 2016 from 9:00 am - 1:30 pm in EDS Keck Lab, Room 440**. Your first meeting of EDS 201 will be that same day at 2:00 pm in the Teaching Lab, Room 340. Subsequent meetings will take place as scheduled from 9-11:50 am in the same room.

Course of Study

M.Ed./Preliminary Multiple Subject Credential Professional Preparation

Once selected for advancement, M.Ed./Preliminary Multiple Subject Credential students will complete the (MS-2) Preparation Coursework which consists of 15 (BLA-16) professional preparation courses and 15 weeks of student teaching, all taken at the graduate level, for a total of 70 quarter units (BLA-74 units).

All courses in this list (except Student Teaching requirements: EDS 369AB, and EDS 190) must be taken for a Letter Grade only. The professional preparation courses are:

EDS 190 (4 units)	Research Practicum (<u>Pre-Student Teaching</u> for Fall)
EDS 201 (4 units)	Introduction to Resources for Teaching and Learning
EDS 203 (4 units)	Technology, Teaching and Learning
EDS 204 (4 units)	Technology and Professional Assessment
EDS 205 AB (2-2 units)	Reflective Teaching Practice
EDS 206 (4 units)	Teaching Performance Assessment Portfolio
EDS 250 (4 units)	Equitable Educational Research and Practice
EDS 351 (4 units)	Teaching the English Language Learner
(EDS 352 AB ** (2-2 units)	<i>Bilingual Instructional Practices (BLA Students)</i>
EDS 361 ABC (6-6-4 units)	Innovative Instructional Practices
EDS 369 AB (9-9 units)	Multiple Subject <u>Student Teaching</u> Practicum
EDS 382 (4 units)	Inclusive Education Practices

Note: EDS 201 and EDS 203 are considered Fall courses although they are offered in advance of Fall quarter, during a special session (**the first class meeting for EDS 201 is on Monday, August 22 at 2:00pm**). Please plan ahead to take these early Fall courses.

1. Students who are admitted to the (MS-2) preparation course of study must complete the following requirements by **September 1, 2016** in order to participate in **Student Teaching**:
 - a) Passing score on all required **CSET** Subtests for MS (101, 102, 103).
 - b) Passage of the **CBEST** or **CSET 142**.
 - c) **Certificate of Clearance**.
 - d) Copy of a negative **TB Test result dated after 1/16, or valid until the completion of the program, June 2017**.

2. Students are required to complete the U. S. Constitution requirement prior to completion of the program (satisfied through coursework, or college approved examination by Spring 2017).

In order to apply for a [Preliminary Multiple Subject Teaching Credential](#) with Ed Ashton in **June 2017**, and obtain a [Master of Education by October 2017](#), students must complete the full, required course of study included in this handbook. This will satisfy the minimum 62 post baccalaureate quarter units (graduate units) necessary for the credential/degree.

**** Students admitted to any *Bilingual Authorization Program (BLA)* must also take EDS 352A-B (2-2 units) (Bilingual Instructional Practices).**

The following program of study will lead to a [California Preliminary Multiple Subject Teaching Credential \(SB 2042\)](#) and a **Master of Education.**

A typical student schedule for the MS-2 Professional Preparation Program is shown in below. This is the Professional Preparation Course of Study for the M.Ed./Preliminary Multiple Subject Credential Program. Course schedule is subject to change.

<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>
EDS 351	EDS 361B	EDS 361C	EDS 204
EDS 361A	EDS 369A	EDS 369B	EDS 206
EDS 190 (4 units)	EDS 205A	EDS 382	
* EDS 201		EDS 205B	
* EDS 203			
EDS 250			

**** BLA candidates also take:**
 EDS 352A EDS 352B

* **EDS 190: Enroll under your supervisor's name only.** Please wait to enroll for EDS 190 until you are assigned a faculty supervisor during your first class meeting of EDS 361A in the Fall. **Also, please make sure to enroll for this class for 4.0 units since it is a required course for the M.Ed.** Failure to do so will require you to enroll for this class after the completion of the program and this will delay your M.Ed. If you previously enrolled in EDS 190 and entered the wrong supervisor, go back to TritonLink and drop EDS 190. Then, please add it again before the deadline for the correct section number, and under the appropriate faculty member (supervisor).

* **EDS 201 and * EDS 203** are considered Fall courses although they are offered in advance of Fall qtr. during a special session, (before the official start of Fall quarter - during the first three weeks of September). The first class meeting is on 8/22. Please take this into account when planning your schedule. These courses will not be offered any other time and are required for the M.Ed./Credential. Please check the Fall Schedule of classes on TritonLink.

Reading Instruction Competence Assessment (RICA)

The purpose of the RICA is to ensure that candidates for Multiple Subject Teaching Credentials possess the knowledge and skills important for the provision of effective reading instruction to students. The RICA requirement applies to all Multiple Subject credential candidates effective October 1, 1998. The RICA consists of two separate assessments: the RICA Written Examination and the RICA Video Performance Assessment. Multiple Subject credential candidates must take and pass either one of the two assessments to fulfill the RICA requirement. RICA registration bulletins and information are available at the EDS office.

RICA must be completed by **April** of next year. Do not wait until June to take the test.

Multiple Subject Students earning a Single Subject Credential

EDS supports you to complete the program that you were admitted into. Any additional credential recommendations will only be considered once you have completed your own program.

Multiple Subject candidates wishing to earn a FULL **Single Subject Teaching Credential** in any of the following 4 areas that EDS can recommend: English, Math, Science or World Language will need to do the following:

- 1) **Contact Ed Ashton** at (858) 534-7297, or erashton@ucsd.edu for information regarding this option & get proper advising so that he can monitor your progress.
- 2) **Complete all MS requirements first including meeting all TPEs, CBEST, CSET, US Constitution, First Aid, RICA, EdTpa (all items passes) as well as passing all required MS coursework by the end of Spring quarter, before you will be allowed to complete the additional SS methods course (offered during summer session at EDS).**
- 3) **Verify Subject Matter Competence by passing the appropriate combination of CSET Subtests/Examination(s) in the chosen area, and/or locally assessed proficiency assessment.** Please look at the following table below for a list that contains the required CSET Subtests in order to verify subject matter competence and confirm this information for your credential type with Ed Ashton before signing up for the test:
<http://www.ctcexams.nesinc.com/tests.asp>
- 4) **Enroll in the corresponding course SPECIFIC to your subject matter pedagogy.** These classes are offered in the summer, but are restricted to SS candidates. **Departmental approval is required** since it also depends on availability. Therefore, you will need to contact and get permission from the appropriate SS faculty to enroll in the course that you need by doing the following:
 - a) By email, request permission to the instructor of the methods course and cc Ed Ashton in your message.
 - b) Forward the approval email from the instructor to Ed Ashton since he will need to preauthorize you in order for **you** to enroll in the class.
 - c) Complete the appropriate 4 unit Single Subject Methods Class **specific to your subject area** (offered during your last summer at EDS):
English: EDS 373, Math: EDS 374, Science: EDS 375, World Language “foreign language”: EDS 372
Faculty:
English: Dr. Alison Black, TBD
Math: Dr. Christopher Halter, chalter@ucsd.edu
Science: Dr. Rachel Millstone, rmillstone@ucsd.edu
World Language: Dr. Luz Chung, lmchung@ucsd.edu or Dr. Cheryl Forbes, cforbes@ucsd.edu

If you want to obtain **another SS Credential**, you will need to take **an additional SS methods course specific to your subject area** and pass the required **CSET exams**.

Teaching Credential

At the end of the credential program, in **June 2017**, you will apply for a **California Preliminary Multiple Subject Teaching Credential** with Ed Ashton, our Credential Analyst. You must satisfy the CPR requirement (if you haven't already done so) and the US Constitution.

Master of Education Degree

Your **M.Ed. coursework only** will be completed by the end of **July, 2017**. Your M.Ed. is considered a Summer Degree. Therefore, official proof of this in the form of a transcript will not be available until **October**.

The **first verification of your M.Ed. degree** will come in the form of a letter from the Dean of the Graduate Division after all grades have been posted. Please note that this is a congratulatory letter stating that you have completed all requirements for the degree of Master of Education, but it does **NOT** mention that your M.Ed. has been conferred, since only the Registrar's Office has this ability. You should receive the Dean's letter by the end of August to your **CURRENT** mailing address posted on Tritonlink. **By July 16, please make sure to update your current mailing address on TritonLink and change it from EDS to your own current one.** If you do not receive the Dean's letter by the first week of September, please contact Giselle Van Luit at (858) 534-2958.

Give the verification letter to the school district as proof of your M.Ed. while you are able to obtain an official transcript with the word "M.Ed. Conferred" and a date from the Registrar's Office. Please note that some districts might **NOT** consider the letter from the Dean as official verification since most will require an official transcript, which could affect your pay scale. Please double check with your district on their specific requirements for employment.

An official transcript with the word: M.Ed. Conferred will not be available until mid October/November. The conferral of your degree is time consuming. It will be processed by the Registrar's Office. The date of your conferral will be included in your transcript (the posted date on the document will usually be a date during the first week of September).

Please take this into account as you apply for jobs since you will **NOT** be able to provide your district with an official transcript until probably **October or November**. Graduate Division will process the final paperwork for the degree and will send it to the Registrar's Office. Academic Records will confer your degree once the courses are reviewed and approved. This process may take from 30 to 90 days after the end of the quarter of graduation (summer session). The conferral of degree process begins after all summer terms have ended and grades have been posted. Therefore, even though your courses have finished, summer session is still in session and your summer degree will not be processed earlier. These deadlines have been established by the Registrar's Office.

Please note that an official transcript will NOT be sent to you automatically. You will need to order it from the registrar's office at: <http://students.ucsd.edu/academics/exams-grades-transcripts/transcripts-verifications/index.html>. You may request your transcripts online, but make sure to first check on Tritonlink that your M.Ed. has been officially conferred before you request any transcripts. **A fee is associated with this process, but you can either have the transcripts mailed to you, or you may pick them up at the Registrar's Office.**

Your official **M.Ed. Diploma** from UCSD will arrive to your **PERMANENT** address 3-6 months after the end of summer quarter. **Please make sure to verify or update your PERMANENT mailing address on Tritonlink so that your Diploma does not get lost.** Your diploma will be sent to you automatically by **December**. **VERY IMPORTANT: Your name on the DIPLOMA will look exactly as it currently appears on Tritonlink.** If you have recently changed your name officially and would like to have the new name reflected on Tritonlink, and on your diploma, please make sure to go to the Registrar's Office with a valid ID in order to make this change official. The name shown on Tritonlink will be reflected on your diploma.

Any questions regarding the conferral of the M.Ed. degree should be directed to Giselle Van Luit at gvanluit@ucsd.edu, or (858) 534-2958.